



Toronto Camera Club

To study and promote the art of photography in all its branches.

587 Mount Pleasant Road, Toronto, Ontario, M4S 2M5

Darkroom Use Policy

As a Member of the Toronto Camera Club, you can use the Club's Darkroom and related equipment. Following are the requirements, procedures, and fee.

Requirements:

To reserve the Darkroom:

1. You must be a Member in good standing.
2. You must complete the Introductory Darkroom Workshop provided by the Club at the going cost, which is for the related materials only. Alternatively, you can ask to be audited and approved as qualified by the Darkroom Chair.
3. The darkroom cannot be used for commercial purposes.
4. The Club provides Fixer as part of the Darkroom facilities, but you must provide your own chemistry and paper.
5. The Darkroom is a communal resource. Therefore, you must leave it in good order for the next Member.

Reservation Process:

6. The Darkroom is available for use when the Club is open, so typically: **Monday from 6:30-8:30PM, Thursday from 6:30-8:30PM, and Sunday from 2:00-4:00PM**. It is booked in two-hour sessions, and you must be ready to leave the darkroom at the end of the session.
7. Before selecting a date/time, review the website calendar to ensure that this date/time is available.
8. Once a date/time has been selected, the organizing Member must contact the Darkroom Chair (DarkroomChair@TorontoCameraClub.com) as it's the Chair who makes the Club reservation and ensures that the Member meets the requirements. In addition, the Coordinator will help to ensure that the Member has physical access to the Club and equipment – for example, has access to Club keys.

Fees and Fee Payment:

9. To reserve the darkroom, you must pay a one-time fee of \$30 per Season. Our season begins on July 1st and ends on June 30th. As indicated above, you should only pay the \$30 fee **after** you have taken the Darkroom Workshop or have been qualified through an audit, as described above.
10. If you have paid your Darkroom Annual Fee, and your selected date/time is available, the Darkroom Chair will send a reservation request to WebsiteCalendar@TorontoCameraClub.com, with the required information. Know that darkroom reservations will only be accepted by the Darkroom Chair.

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